

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 20th DAY OF FEBRUARY, 2018.

On the 20th day of February, 2018 the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Mark Hicks	Mayor Pro Tem
Guessippina Bonner	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Lynn Torres	Councilmember, Ward No. 3
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Keith Wright	City Manager
Bruce Green	Deputy City Manager/City Attorney
Seth Elmore	Assistant City Attorney
Jason Arnold	Assistant to the City Manager
Kara Atwood	City Secretary
Gerald Williamson	Police Chief
David Thomas	Assistant Police Chief
Ted Lovett	Fire Chief
Belinda Southern	Finance Director
Dorothy Wilson	Planning & Zoning Director
Steve Poskey	Street Department Director
Mike Akridge	Parks & Recreation Director
Barbara Thompson	Main Street Director
Albert Duffield	Water & Sewer Director
Dale Allred	Inspection Services Director
Sid Munlin	IT Director
Chuck Walker	Public Works Director
Kent Havard	Solid Waste Director
Bob Samford	Economic Development Director
April Earley	Municipal Court Judge

being present when the following business was transacted.

1. The meeting was opened with prayer by Dr. Mark Livingston, Keltys First Baptist Church.
2. Mayor Bob F. Brown welcomed Leadership Lufkin and attendees.
3. **MINUTES OF THE REGULAR CITY COUNCIL MEETING HELD FEBRUARY 6, 2018 – APPROVED**

Councilmember Lynn Torres moved to approve the minutes of the meeting as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

4. **PRESENTATION BY JUDGE APRIL EARLEY REGARDING MUNICIPAL COURT AWARDS**

Due to technical difficulties with the videos; the presentation was rescheduled for a future City Council meeting.

5. **PRESENTATION OF LUFKIN POLICE DEPARTMENT ANNUAL REPORT**

Police Chief Gerald Williamson reviewed the 2017 Lufkin Police Department Annual Report. There were no questions. Mayor Brown thanked Chief Williamson for his presentation and the efforts of the Lufkin Police Department.

6. SECOND READING OF AN ORDINANCE PROVIDING FOR THE ABANDONMENT, VACATION, CLOSURE AND SALE OF A SECTION OF ALLEY OFF KORNEGAY AVENUE WITHIN THE TOWNSEND ADDITION – APPROVED

City Manager Wright stated Staff recommended City Council approve on Second Reading an Ordinance providing for the abandonment, vacation, closure and sale of a section of alley off Kornegay Avenue within the Townsend Addition and authorize the conveyance of the property to adjacent property owners ELM Texas Properties, LLC for the purchase amount of \$4,750.

Councilmember Lynn Torres moved to approve the Second and final Reading of the Ordinance as presented. Councilmember Sarah Murray seconded the motion and a unanimous vote to approve was recorded.

7. PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF LUFKIN, TEXAS, BY CHANGING THE ZONING TO “DUPLEX DWELLING” ON PROPERTY KNOWN AS 202 AND 204 TROUT STREET - APPROVED

City Manager Wright stated the owner, Winston Land and Cattle I, LTD, had requested a zone change to “Duplex Dwelling” for the subject property in order to facilitate the construction of residential duplexes. City Manager Wright highlighted surrounding properties and their uses and stated the construction of these duplexes would provide more housing within the City of Lufkin. City Manager Wright concluded that Staff recommended City Council conduct a Public Hearing and approve the First Reading of the Ordinance authorizing the change in zoning to “Duplex Dwelling” on property known as 202 and 204 Trout Street.

Mayor Bob Brown opened the Public Hearing at 5:12 p.m. There being no one who wished to speak, Mayor Brown closed the Public Hearing and requested comments or motions from City Council. Councilmember Sarah Murray questioned whether there was adequate parking for residents; City Manager Wright stated that there would be sufficient off street parking. Planning Director Dorothy Wilson stated that each duplex was required to provide two (2) off street parking spaces.

Councilmember Rocky Thigpen moved to approve the First Reading of the Ordinance as presented. Councilmember Robert Shankle seconded the motion and a unanimous vote to approve was recorded.

8. PUBLIC HEARING AND FIRST READING OF AN ORDINANCE REGULATING PURCHASERS OF SECONDHAND GOODS (PAWNBROKERS) IN THE CITY OF LUFKIN – APPROVED.

City Manager Wright stated recently the Lufkin Police Department and the City Attorney’s office had discussed the ongoing issues with pawnbrokers within the City of Lufkin dealing with stolen property. City Manager Wright stated the proposed Ordinance would establish requirements, licensing and penalties for violations for pawnbrokers within the City. City Manager Wright stated that City Attorney Bruce Green would address a minor change to the proposed Ordinance. City Attorney Green stated the modification would be to Section 6 regarding the bond requirement; it would be changed to a continual bond, not an annual bond and the bond amount would be reduced to \$500.

City Manager Wright stated that Staff recommended City Council conduct a Public Hearing and consider approval of the First Reading of the Ordinance regulating pawnbrokers in the City of Lufkin with the modification as presented.

Mayor Brown opened the Public Hearing at 5:17 p.m. There being no one who wished to speak; Mayor Brown closed the Public Hearing and requested comments or motions from the City Council. Councilmember Guessippina Bonner asked if the bond would be

forfeited if there were a violation. City Attorney Green stated that yes, there was a potential for forfeiture of the bond if a violation occurred.

Councilmember Lynn Torres moved to approve the Ordinance with the modification as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

9. CONTRACT WITH RAYMOND K. VANN & ASSOCIATES, LLC FOR GRANT ADMINISTRATION SERVICES FOR THE APPLICATION OF A 2018 TEXAS CAPITAL FUND GRANT- APPROVED

City Manager Wright stated that Staff recently received proposals from grant administrators for the purpose of preparing an application for a 2018 Texas Capital Fund Grant for a proposed Economic Development project. City Manager Wright stated that two proposals were received from Traylor and Associates and Raymond K. Vann and Associates. City Manager Wright stated they were reviewed by himself, Economic Development Bob Samford and Mayor Bob Brown. City Manager Wright highlighted the costs of each proposal and concluded that Staff recommended that City Council approve the contract with Raymond K. Vann and Associates for the preparation of the application for the 2018 Texas Capital Fund Grant. Councilmember Lynn Torres clarified the amount of the contract.

Councilmember Robert Shankle moved to approve the contract as presented. Councilmember Guessippina Bonner seconded the motion and a unanimous vote to approve was recorded.

10. AWARD OF BID IN THE AMOUNT OF \$81,656 TO ENVIRONMENTAL IMPROVEMENT, INC FOR THE HURRICANE CREEK WASTEWATER TREATMENT PLANT REPAIR PROJECT AND A RESOLUTION AUTHORIZING BUDGET AMENDMENT NO. 13 - APPROVED

City Manager Wright stated that a project had been created to replace a pump that was integral to services at the Wastewater Treatment Plant; however, upon further inspection, it was determined that the pump and gear box both needed replacing. City Manager Wright continued that Staff requested City Council authorize an award of bid to replace the pump and gear box by Environmental Improvement, Inc. in the amount of \$81,565 and approve a Resolution authorizing Budget Amendment No. 13 appropriating the funding.

Councilmember Robert Shankle moved to approve the award of bid and Resolution as presented. Councilmember Sarah Murray seconded the motion. A unanimous vote to approve was recorded.

11. PLACMENT OF SIGNAGE AT MORRIS FRANK PARK RECOGNIZING THE LUFKIN LITTLE LEAGUE THUNDERING 13 AND A "WALL OF HONOR" BRONZE PLAQUE- APPROVED

City Manager Wright stated per Council direction Staff facilitated the design of signage honoring the Thundering 13 and a "Wall of Honor" plaque honoring those who were instrumental in youth sports. City Manager Wright continued that the Parks Board had approved both as well. Renderings of both signs were then shown to City Council and City Manager Wright gave the estimated cost of each sign. Councilmember Mark Hicks questioned the size and cost of the Thundering 13 signage. Signs by Debbie owner explained the construction and size of the sign. Parks Director Mike Akridge stated the signage also carried a warranty.

Councilmember Sarah Murray moved to approve the placement of the signage and the Wall of Honor plaque with the names of Ted Maberry, W.A. Dempsey and Bud Maddux. Councilmember Lynn Torres seconded the motion and a unanimous vote to approve was recorded.

12. CITY MANAGER'S REPORT

City Manager Wright highlighted revenues and expenditures from the Financial Status Report.

13. ITEMS OF COMMUNITY INTEREST FROM MAYOR, COUNCILMEMBERS AND STAFF

14. There being no further business to address, the meeting adjourned at 5:30 p.m.

Bob F. Brown, Mayor

ATTEST:

Kara Atwood, City Secretary

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Bob F. Brown, Mayor

ATTEST:



Kara Atwood, City Secretary